

**MINUTES OF THE ANNUAL MEETING OF  
MUTUAL 14  
April 23, 2015  
Council of Unit Owners of Mutual 14, Inc.  
Condominium of Rossmoor, Inc.**

The Annual Meeting of the Council of Unit Owners of Mutual 14, Inc. – Condominium of Rossmoor, Inc. was held in the Auditorium of Clubhouse II, 3300 North Leisure World Boulevard, Silver Spring, Maryland, on Thursday, April 23, 2015 at 3:00 p.m.

1. **Call to Order** – called the meeting to order at 3:00 p.m.
2. **Introduction of Directors and Leisure World Management** – Mr. Radcliff introduced Linda O’Neil, Agnes Glass, Richard Bambach, Ann Graham, and James Moores, members of the Mutual 14 Board of Directors. Mr. Radcliffe also introduced Tim Coursen, Assistant General Manager, Renee Steward, Mutual Assistant
3. **General Manager’s Report** – Tim Coursen, Assistant General Manager presented, presented the General Manager’s Report. The report was received, noted and made part of the record.
4. **Roll Call/Certification of Proxies (Announcement of Quorum)**  
Mr. Radcliff announced there were 69 units represented in proxy and 47 units in person with a total of 116 units represented with a total percentage of 61% - quorum achieved.
5. **Proof of Notice of Meeting** –  
  
Upon motion duly made and seconded, the membership agreed,  
  
To waive the reading of the Proof of Notice for the Annual Meeting which was mailed to all unit owners on March 2, 2015.  
**Resolution #, 4/23/15**
6. **Approval of Agenda** – The agenda was approved as presented.
7. **Approval of Minutes – April 24, 2014**  
  
Upon motion duly made and seconded, the membership agreed,  
  
To waive the reading of the minutes of April 24, 2014 and accept them as written.  
**Resolution, #, 4/23/15**

8. **Report of the Officers – (Secretary, Treasurer and President).** Copies of the reports of the President, Secretary and Treasurer are attached to the agenda.
9. **Annual Committee Reports** –Copies of the Advisory, Nominating and Property Maintenance Committees are attached to the agenda.
10. **Appointment of the Inspectors of Election** – Mr. Radcliffe introduced and thanked the inspectors of election – Gloria Robar, Mutual Assistant; Alicia Drummond, Mutual Assistant; Jessie Maselka, Mutual Assistant; Marlene Smith, Mutual Assistant
11. **Election of Directors** –
  - A. **Introduction of Candidates:** Mr. Radcliffe introduced the 2015 candidates for the vacant positions on the Mutual 14 Board of Directors: Maureen R. deSouza, Ronald F. Krams, Barbara Martin, James M. Moores, Linda O’Neil and T. Charles Stallone.
  - B. **Nominations from the Floor:** In accordance with the Maryland Condominium Act, Mr. Radcliffe called for nominations from the Floor. Leo Thompson was nominated and casted on the ballot.
12. **New Business** –
  - A. **Rental Policy-** The rental policy was discussed. Questions and concerns were addressed by the Board.
12. **Open Session** – Mr. Radcliffe expressed the gratitude and appreciation of the Mutual 14 Board of Directors and residents. *WELL DONE! THANK YOU!*
13. **Election Results** - James Morres; Barbara Martin and Linda O’Neil have been elected to the Mutual 14 Board of Directors.
14. **Adjournment** – There being no further business to come before the membership, the meeting adjourned at 4:00 P.M.

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John Radcliffe, President