

# MUTUAL 14 ANNUAL MEETING

## Secretary's Report

April 26, 2012

As provided by Article IV of the Bylaws, the notices of the Annual Meeting and call for candidates were mailed to all owners of record on February 10, 2012. The slate of candidates and ballots were mailed out on March 22, 2012.

Besides electing Directors, one of the purposes of the annual meeting is to provide an opportunity for all of the residents to be informed of the summary of Board activities and functions of the past twelve months. It is the responsibility of the elected Board to make decisions for the benefit of the members and maintain our facilities so as to continue to provide a safe and comfortable environment.

One of the duties of the Secretary is to visit and welcome new residents and acquaint them with the operation of Mutual 14. During these visits, the resident is given advice on thermostats, smoke alarms, fire alarm procedures, water heaters and washing machine valves, and general advice on settling-in and taking advantage of the many opportunities that Leisure World has to offer. During the past year 11 new residents were welcomed into our community, ranging from fully retired to those still employed in their careers. The Secretary works closely with the Representatives of the Buildings who monitor the vacancies and serve as a conduit in voicing the concerns of the residents to the Board of Directors. We are anticipating several resident changes in the next few months.

We are all proud of Mutual 14 and of the dedication of the people who volunteer their services to enable us to have a responsive and active community life. The opportunity to work with the Mutual is an interesting, enjoyable, and instructive experience.. I hope many of you will consider using your experience in a way that will benefit our entire community.

Our Board meetings and all committee meetings are open and announced in advance, and we welcome visitors to observe and contribute.

Respectfully submitted



Agnes Glass  
Secretary